

**Curriculum at LAB University of Applied Sciences
2022-2023**

04.05.2022

Language and Communication Studies 2022-2023, LAB

Code	Name	1 y	ECTS total
KIELI22LAB-1001 Lahti Campus			214
KIELI22LAB-1002 Finnish Language and Communication (as a Mother Tongue)			15
KS00BT59	Expert Communication Skills	4	4
AL00CD60	Professional Branding	3	3
KS00CH59	Communication and presentation skills	5	5
KS00CP27	Correct Finnish and support for writing	3	3
KIELI22LAB-1003 English Language and Communication			62
KE00CC64	English Prep Course	3	3
KE00BT61	English for Work	4	4
KE00CE75	English for Professional Communication	5	5
LI00BJ70	Global Communication in Business	5	5
AL00BV26	Global Communication in Business	5	5
LI00BJ71	Presentation and Public Speaking Skills	5	5
AL00BV27	Presentation and Public Speaking Skills	5	5
AL00CE30	Presentation and Promotion Skills	5	5
AL00CB07	Hospitality English	5	5
KE00CJ98	Interaction in Health Care and Social Services	2	2
KE00CC77	English for Higher Education Studies	5	5
KIELI22LAB-1004 Intercultural Competence			13
KE00CE74	Intercultural Awareness	3	3
KE00CF69	Intercultural Competence and Communication	5	5
KE00CG34	Multicultural Teamwork and Leadership in Charity Work	5	5
KIELI22LAB-1005 Swedish Language and Communication			11
KR00CT12	Swedish Prep Course Intermediate Level (MOOC)	3	3
KR00BU42	Swedish for Work, Spoken	1	1
KR00BU43	Swedish for Work, Written	1	1
KR00CL24	Swedish for Beginners	3	3
KR00CP82	Speak Swedish!	3	3
KIELI22LAB-1006 Spanish Language			9
KP00CK94	Spanish 1	3	3
KP00CH26	Spanish 2	3	3
KP00CH27	Spanish 3	3	3

KIELI22LAB-1007 French Language		9	
KF00CH30	French 1	3	3
KF00CH31	French 2	3	3
KF00CH32	French 3	3	3
KIELI22LAB-1008 German Language		9	
KD00CH39	German 1	3	3
KD00CH40	German 2	3	3
KD00CH41	German 3	3	3
KIELI22LAB-1009 Russian Language		22	
KV00CG83	Russian 1	3	3
KV00CG84	Russian 2	3	3
KV00CH21	Russian 3	3	3
KV00CH22	Russian 4	3	3
KIELI22LAB-1034 Chinese Language		10	
KC00CQ66	Basic Chinese 1	5	5
KC00CQ67	Basic Chinese 2	5	5
KIELI22LAB-1010 Finnish as a Second Language		77	
K200CL52	Professional Communication (Finnish as a second language)	4	4
K200CE69	Finnish 1	3	3
K200CE70	Finnish 2	3	3
K200CH62	Finnish 3	3	3
K200CH63	Finnish 4	3	3
K200CP87	Finnish Conversation 1	3	3
K200CP88	Finnish Conversation 2	3	3
K200CL50	Finnish for Work 1	5	5
K200CG35	Finnish for Work 2	5	5
K200CP86	Finnish for Work 3	5	5
AH00BW71	Written Communication for Health Care	3	3
K200CA10	Higher Education Studies and Finnish as a Second language 1 (B1)	5	5
K200CA15	Higher Education Studies and Finnish as a Second language 2 (B1)	5	5
K200CA16	Higher Education Studies and Finnish as a Second language 3 (B2)	5	5
ST00BM25	Professional Finnish 3	5	5
K200CH35	Finnish for Social and Health Care 1	5	5
K200CH36	Finnish for Social and Health Care 2	5	5
K200CH37	Finnish for Social and Health Care 3	5	5
K200CQ47	Finnish language	2	2
KIELI22LAB-1011 Online campus		200	
KIELI22LAB-1012 Finnish Language and Communication (as a Mother Tongue)		12	
KS00BT59	Expert Communication Skills	4	4
AL00CD60	Professional Branding	3	3

KS00CP27	Correct Finnish and support for writing	3	3
LA00BN98	Study skills - Mooc	2	2
KIELI22LAB-1013 English Language and Communication		44	
KE00CC64	English Prep Course	3	3
KE00BT61	English for Work	4	4
KE00CE75	English for Professional Communication	5	5
KE00BX35	English Pronunciation	1	1
KE00CG81	Business Writing	3	3
KE00BZ81	Academic Writing	3	3
KE00CG33	Writing for Digital Media	4	4
KE00CQ38	Introduction to Copywriting	2	2
KE00CG82	Online Presentations	3	3
KE00CE05	Online Meetings and Discussions	3	3
KE00CG79	Professional Reading	3	3
KLI1413	Global Communication in Business	5	5
AL00BV27	Presentation and Public Speaking Skills	5	5
KIELI22LAB-1014 Swedish Language and Communication		22	
KR00CT12	Swedish Prep Course Intermediate Level (MOOC)	3	3
KR00CQ30	Swedish Prep Course Intermediate Level (MOOC)		0
KR00BU42	Swedish for Work, Spoken	1	1
KR00BU43	Swedish for Work, Written	1	1
KR00CR62	Business Swedish	3	3
KR00CH34	Business Swedish 1	3	3
KR00BZ43	Business Swedish 2	3	3
KR00CL23	Swedish language, Oral Communication	1	1
KR00CL22	Swedish language, Written Communication	1	1
KR00CP81	Write Swedish!	3	3
KIELI22LAB-1015 Russian Language		37	
KV00CG83	Russian 1	3	3
KV00CG84	Russian 2	3	3
KV00CH21	Russian 3	3	3
KV00CH22	Russian 4	3	3
KV00BX38	Russian at Work 1	3	3
KV00BX39	Russian at Work 2	3	3
KV00CH24	Russian Grammar Review	3	3
KV00BX42	Presenting in Russian	3	3
KV00BX40	Conversation in Russian	2	2
KV00CG25	Professional Reading in Russian	3	3
KV00CG32	Professional Communication Skills in Russian for Native Russian Speakers	4	4

KV00CH23	Russian for Technology	1	1
KV00CN64	Business Russian	1	1
KV00CQ37	Russian for Social and Health Care	2	2
KIELI22LAB-1016 German Language			21
KD00CH39	German 1	3	3
KD00CH40	German 2	3	3
KD00CH41	German 3	3	3
KD00CH42	German for Work 1	3	3
KD00CH43	German for Work 2	3	3
KD00CH44	Mündliche Kommunikation	3	3
KD00BX51	Business German	3	3
KIELI22LAB-1017 French Language			22
KF00CG43	French for Work 1	3	3
KF00CG44	French for Work 2	3	3
KF00CH29	French for Technology	1	1
KF00CL06	Le monde francophone	5	5
KIELI22LAB-1020 Spanish Language			10
KP00CP90	Spanish 6	3	3
KP00BX61	Spanish for Work 1	3	3
KP00BX62	Spanish for Work 2	3	3
KP00CH28	Spanish for Technology	1	1
KIELI22LAB-1018 Finnish as a Second Language			19
K200CL52	Professional Communication (Finnish as a second language)	4	4
K200CL50	Finnish for Work 1	5	5
K200CG35	Finnish for Work 2	5	5
K200CP86	Finnish for Work 3		0
KIELI22LAB-1019 Intercultural Competence			23
KE00CH94	Diversity Management and Global Citizenship	5	5
KE00CF69	Intercultural Competence and Communication	5	5
KE00CG34	Multicultural Teamwork and Leadership in Charity Work	5	5
KM00CO04	Finnish Culture and Society	3	3
KV00CG31	Russian Business Culture	5	5
KIELI22LAB-1021 Lappeenranta Campus			209
KIELI22LAB-1022 Finnish Language and Communication (as a Mother Tongue)			15
KS00BT59	Expert Communication Skills	4	4
AL00CD60	Professional Branding	3	3
KS00CP27	Correct Finnish and support for writing	3	3
KS00BX33	Finnish Language Test for Public Administration Employees	2	2
KS00CL75	Communication and Popularization of Specialist Knowledge	3	3
KIELI22LAB-1023 English Language and Communication			44

KE00BT61	English for Work	4	4
KE00CE75	English for Professional Communication	5	5
KE00BZ82	Professional Meetings and Discussions	4	4
KIEN0014	Business Writing	3	3
KIEN0004	English for Professional Development (Health)	4	4
AL00CE30	Presentation and Promotion Skills	5	5
AL00CD73	Meetings and Presentations	4	4
KE00CQ81	Effective Presentations	2	2
AL00CD72	Professional Reading	3	3
AL00CD74	Business Writing	3	3
AL00CB07	Hospitality English	5	5
KE00CJ98	Interaction in Health Care and Social Services	2	2
KIELI22LAB-1025 Swedish Language and Communication			17
KR00CT12	Swedish Prep Course Intermediate Level (MOOC)	3	3
KR00BU42	Swedish for Work, Spoken	1	1
KR00BU43	Swedish for Work, Written	1	1
KR00CH34	Business Swedish 1	3	3
KR00BZ43	Business Swedish 2	3	3
KR00CP82	Speak Swedish!	3	3
KR00CL24	Swedish for Beginners	3	3
KIELI22LAB-1026 Russian Language			12
KV00CG83	Russian 1	3	3
KV00CG84	Russian 2	3	3
KV00CH21	Russian 3	3	3
KV00CH22	Russian 4	3	3
KIELI22LAB-1027 German Language			9
KD00CH39	German 1	3	3
KD00CH40	German 2	3	3
KD00CH41	German 3	3	3
KIELI22LAB-1028 French Language			9
KF00CH30	French 1	3	3
KF00CH31	French 2	3	3
KF00CH32	French 3	3	3
KIELI22LAB-1029 Spanish Language			9
KP00CK94	Spanish 1	3	3
KP00CH26	Spanish 2	3	3
KP00CH27	Spanish 3	3	3
KIELI22LAB-1030 Chinese Language			25
KC00BX63	Chinese 1	5	5

KC00BX64	Chinese 2	5	5
KC00BX65	Chinese 3	5	5
KC00CQ66	Basic Chinese 1	5	5
KC00CQ67	Basic Chinese 2	5	5
KIELI22LAB-1032 Japanese Language		14	
KJ00BX73	Japanese 1	5	5
KJ00CR08	Japanese hiragana and katakana characters	2	2
KJ00BX74	Japanese 2	5	5
KJ00CD96	Japanese kanji 1	1	1
KJ00CD97	Japanese kanji 2	1	1
KIELI22LAB-1031 Finnish as a Second Language		55	
K200CL52	Professional Communication (Finnish as a second language)	4	4
K200CE69	Finnish 1	3	3
K200CE70	Finnish 2	3	3
K200CH62	Finnish 3	3	3
K200CH63	Finnish 4	3	3
K200CP87	Finnish Conversation 1	3	3
K200CP88	Finnish Conversation 2	3	3
K200CL50	Finnish for Work 1	5	5
K200CG35	Finnish for Work 2	5	5
K200CP86	Finnish for Work 3	5	5
KIELI22LAB-1024 Intercultural Competence		18	
KE00CE74	Intercultural Awareness	3	3
KE00CF69	Intercultural Competence and Communication	5	5
KE00CG34	Multicultural Teamwork and Leadership in Charity Work	5	5
KTE2350	Cultural Studies for Construction	5	5
KIELI22LAB-1033 Other Language Studies		0	
KM00BX75	Each One Teach One	3	3
KM00BX80	Language Project	1	1
KM00CD98	Virtual Exchange	3	3
KM00CQ80	Cooperation Project	2	2

KIELI22LAB-1001 Lahti Campus: 214 ECTS

KIELI22LAB-1002 Finnish Language and Communication (as a Mother Tongue): 15 ECTS

KS00BT59 Expert Communication Skills: 4 ECTS

Learning outcomes

Proficiency level: C2

The student masters Finnish language as a mother tongue in all professional spoken and written communication situations.

AL00CD60 Professional Branding: 3 ECTS

Learning outcomes

The student is able to

- understand the phenomenon of personal branding.
- use different kinds of tools in personal branding
- build a personal brand.
- apply social media in building a personal brand.

KS00CH59 Communication and presentation skills: 5 ECTS

Learning outcomes

The student is able to:

- analyze their communicative competence and use their public speaking anxiety as a resource.
- communicate effectively in various professional communication situations.
- review and use their non-verbal communication skills in various communication situations.
- adjust their communication style according to the audience and the situation in order to create interaction.
- create and deliver presentation materials using the basic patterns of an effective presentation.

KS00CP27 Correct Finnish and support for writing: 3 ECTS

Learning outcomes

The student is able to

- use basic rules of language and text structures and apply them in formal texts
- write formal texts based on references
- add references according to the LAB guidelines.

KIELI22LAB-1003 English Language and Communication: 62 ECTS

KE00CC64 English Prep Course: 3 ECTS

Learning outcomes

Proficiency level: B1.2 - B2.1

The student is able to

- use basic grammar sufficiently well to manage in professional language studies
- use English in everyday situations
- discuss and write about familiar topics.

KE00BT61 English for Work: 4 ECTS

Learning outcomes

Proficiency level: B2

The student is able to

- communicate clearly and effectively in different generic and field-specific workplace situations both orally and in writing
- find, evaluate and use information effectively
- function collaboratively in international working environments.

KE00CE75 English for Professional Communication: 5 ECTS**Learning outcomes**

Proficiency level: B2

The student is able to

- identify the characteristics of academic texts and to apply academic conventions to their writing
- demonstrate critical thinking and find, evaluate and use information effectively
- communicate clearly and effectively in different generic and field-specific workplace situations both orally and in writing
- function collaboratively in contemporary working environments in English.

LI00BJ70 Global Communication in Business: 5 ECTS**Learning outcomes**

The student is able to

- identify aspects related to global corporate communication
- understand the communication process in purchasing and sales
- communicate both orally and in writing in different kinds of communication situations
- conduct meetings and negotiations in a global business environment

AL00BV26 Global Communication in Business: 5 ECTS**Learning outcomes**

The student is able to

- identify aspects related to global corporate communication
- understand the communication process in purchasing and sales
- communicate both orally and in writing in different kinds of communication situations
- conduct meetings and negotiations in a global business environment

LI00BJ71 Presentation and Public Speaking Skills: 5 ECTS**Learning outcomes**

The student is able to

- prepare and deliver business presentations in English
- become aware of different techniques used in presentations
- understand the role cultural aspects play in presentations

AL00BV27 Presentation and Public Speaking Skills: 5 ECTS

Learning outcomes

The student is able to

- prepare and deliver business presentations in English
- become aware of different techniques used in presentations
- understand the role cultural aspects play in presentations

AL00CE30 Presentation and Promotion Skills: 5 ECTS

Learning outcomes

Proficiency level: B2

A student is able to

- prepare materials for and deliver presentations confidently and effectively in front of an audience
- perform in other public speaking situations at work
- promote business and personal brands
- manage personal branding and networking through various media.

AL00CB07 Hospitality English: 5 ECTS

Learning outcomes

Students are able to

- communicate in a professional manner both orally and in writing in careers in the travel, tourism and hospitality industries
- use and apply industry-specific English vocabulary in a variety of customer service situations
- understand how cultural differences affect global communication and customer service

KE00CJ98 Interaction in Health Care and Social Services: 2 ECTS

Learning outcomes

Proficiency level: B2

The student can

- communicate in a variety of health and social care contexts, such as asking for information, expressing an opinion, listening to others, informing, explaining, persuading, and advising in a caring and professional manner.

KE00CC77 English for Higher Education Studies: 5 ECTS

Learning outcomes

The students can communicate understandably in English in different kinds of written and spoken language situations of the chosen field. The students improve their English skills and know how to use English language materials relevant for higher education studies.

KIELI22LAB-1004 Intercultural Competence: 13 ECTS

Courses included in the study module

World Cultures

Groups: all degree students, Incoming exchange students

International Intensive Week

Groups: All degree students

Multicultural Teams and Teamworking

Groups: All degree students, Incoming exchange students

Global Competence Training

Groups: students accepted for student exchange or placement abroad

KE00CE74 Intercultural Awareness: 3 ECTS**Learning outcomes**

Students are able to

- understand cultural similarities and differences
- work effectively with international partners
- analyze business and work life cultures including Finland using different cultural frameworks
- understand culture adaptation and adjustment.

KE00CF69 Intercultural Competence and Communication: 5 ECTS**Learning outcomes**

The student is able to:

- understand own cultural background and its effect on behaviour and communication.
- develop intercultural competence and intercultural communication skills to be able to act effectively in global organizations and cross-cultural environments.
- recognize cross-cultural differences and work with them.
- understand culture adaptation and adjustment for exchange purposes.
- understand the basic concepts of global citizenship and diversity.

KE00CG34 Multicultural Teamwork and Leadership in Charity Work: 5 ECTS**Learning outcomes**

The student is able to

- gain an understanding of multicultural teams, leadership and communication in multicultural teams.
- further develop one's understanding/awareness of how culture-related themes affect team dynamics, leadership and influence the overall outcomes of a multicultural team.
- apply alternative solutions in challenging multicultural teamwork/situations.
- carry out a charity event as a course project for a specific customer segment in Finnish society.

KIELI22LAB-1005 Swedish Language and Communication: 11 ECTS

KR00CT12 Swedish Prep Course Intermediate Level (MOOC): 3 ECTS

Learning outcomes

The student is able to

- use basic structures
- interact in simple communication situations
- use basic vocabulary related to e.g. social interaction.

KR00BU42 Swedish for Work, Spoken: 1 ECTS

Learning outcomes

The student is able to

- convey and validate arguments
- use vital field-specific vocabulary
- communicate essential matters about their education, work experience and tasks
- present their field-specific operational environment
- communicate in various working life situations in Swedish.

The student completes the Public Administration Language Test in Swedish.

KR00BU43 Swedish for Work, Written: 1 ECTS

Learning outcomes

The student is able to

- use vital field-specific vocabulary
- communicate essential matters about their education, work experience and tasks
- understand and produce various short texts related to studies and working life
- acquire information on their field in Swedish
- use online dictionaries.

The student completes the Public Administration Language Test in Swedish.

KR00CL24 Swedish for Beginners: 3 ECTS

Learning outcomes

The student is able to

- identify and use everyday expressions and basic phrases
- communicate in simple and routine situations
- read and write simple sentences related to the course topics.

KR00CP82 Speak Swedish!: 3 ECTS

Learning outcomes

The student is able to

- discuss in different everyday situations
- deliver a prepared oral presentation in Swedish
- present one's own field orally
- give and receive feedback.

KIELI22LAB-1006 Spanish Language: 9 ECTS

KP00CK94 Spanish 1: 3 ECTS

Learning outcomes

After the course the student is able to

- use the structures and the vocabulary needed while presenting oneself in working and studying situations
- can present himself and tell about himself in spoken and written way
- knows the basic rules of pronunciation
- knows the basic differences of the formal and the informal communication
- is able to ask questions and tell opinions.
- knows the basic structures: the Present Tense, the articles, the prepositions, the personal pronouns, the structures that indicates the possession, the negation, the interrogative sentence, the numbers 0-100.

Proficiency level: A1

KP00CH26 Spanish 2: 3 ECTS

Learning outcomes

After the course the student

- is able to use the structures and the vocabulary needed in working, studying and leisure everyday situations
- tell about his/her daily routines (about the family, describing persons, the hobbies, going to the restaurant and shopping, writing an e-mail message)
- knows the basic structures: articles, questions words, demonstrative adjectives and pronouns, prepositions, the Present Tense, The Perfect Tense, The near Future, the numbers 100-1000.

Proficiency level: A1

KP00CH27 Spanish 3: 3 ECTS

Learning outcomes

After the course the student

- is able to use tell about the living, to describe the appearance of persons and things, to compare things
- can tell about the past events
- knows the structures: adjectives, the comparison, the direct and indirect object pronouns, the reflexive verbs, the gerund, the numbers 1000 -, the ordinary numbers.

Proficiency level: A1

KIELI22LAB-1007 French Language: 9 ECTS

KF00CH30 French 1: 3 ECTS

Learning outcomes

After completing the course, the student

- is able to use the basic structures and vocabulary necessary for work and study life introductory situations
- can present oneself and tell about oneself orally and in writing.
- knows the basic rules of pronunciation
- knows the basic differences between formal and informal communication
- is able to ask questions and express preferences.
- knows the basic structures: verbs' present tense, articles, prepositions of place, prepositions à ja de, personal pronouns, structure expressing ownership, prohibition, questions, numbers 0-69.

Proficiency level: A1

KF00CH31 French 2: 3 ECTS

Learning outcomes

After completing the course, the student

- is able to use the basic structures and vocabulary necessary in work and study life situations, and to tell about his/her use of time and daily routines.
- Communicate in travel situations,
- tell about working / study day routines
- tell time, announce plans
- communicate by phone and email.
- knows the basic structures: articles, question words, demonstrative adjectives and pronouns, prepositions à, de, en, present tense, reflexive verbs, near future, numbers 70-1000.

Proficiency level: A1

KF00CH32 French 3: 3 ECTS

Learning outcomes

After completing the course, the student

- is able to use the basic structures and vocabulary needed in work and study life situations
- can tell about eating habits and order in a restaurant
- is able to tell about past events, describe the appearance of people and things and compare things,
- knows the difference between the formal and informal communication
- knows the structures: articles, adjectives, comparison of adjectives, prepositions, personal pronouns, present, passé composé, partitive, quantitative expressions, numerals 1000 -, ordinal numbers.

Proficiency level: A1

KIELI22LAB-1008 German Language: 9 ECTS

KD00CH39 German 1: 3 ECTS

Learning outcomes

The students will

- understand slow and clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as introductions, telling about oneself and reacting e.g. in dining situations
- are able to use the most frequent basic structures

CEFR level A1

KD00CH40 German 2: 3 ECTS

Learning outcomes

The students will

- understand slow and clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as telling about the family, free time and health
- are able to use the most frequent basic structures.

CEFR level A1

KD00CH41 German 3: 3 ECTS

Learning outcomes

The students will

- understand clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as telling about the home, work and past events
- are able to use the most frequent basic structures.

CEFR level A1

KIELI22LAB-1009 Russian Language: 22 ECTS

KV00CG83 Russian 1: 3 ECTS

Learning outcomes

Proficiency level: A1.1

Students are able to

- read, write and understand Cyrillics
- read and write short phrases in Russian
- introduce themselves and their family orally and in writing
- use simple expressions in everyday communication

KV00CG84 Russian 2: 3 ECTS**Learning outcomes**

Proficiency level: A1.2

Students are able to

- expand the vocabulary used in everyday situations
- know the basic Russian grammatical structures needed in everyday situations
- communicate clearly
- apply different features of Russian culture in various communication situations.

KV00CH21 Russian 3: 3 ECTS**Learning outcomes**

Proficiency level: A1.3

Students are able to

- use a limited number of short phrases, key vocabulary and grammatical structures
- express themselves in everyday situations using narrow vocabulary
- pronounce practised phrases intelligibly
- write simple messages

KV00CH22 Russian 4: 3 ECTS**Learning outcomes**

Proficiency level: A2.1

Students are able to

- write short messages related to everyday and work situations
- speak about everyday and concrete work issues in various situations using narrow vocabulary and simple phrases.
- apply features of Russian culture in various communication situations.

KIELI22LAB-1034 Chinese Language: 10 ECTS**KC00CQ66 Basic Chinese 1: 5 ECTS****Learning outcomes**

The students are able to

- Achieve a Chinese proficiency of New HSK Level 3;
- Master the basic pronunciation rules, vocabulary and grammar of Chinese as well as basic information about Chinese characters;
- Acquire preliminary listening, speaking, reading and writing skills;
- Make simple conversations about everyday topics in Chinese.
- Handle some of the communication tasks when they travel to China;
- Analyze and evaluate cultural representations in historical and disciplinary contexts, with the understanding that standards of evaluation are themselves historically produced and contingent.

- Reach an upper elementary level in Chinese proficiency, which is approximately equivalent to Level B1 in the Common European Framework of Reference for Languages.

KC00CQ67 Basic Chinese 2: 5 ECTS

Learning outcomes

The students will be able to:

- Achieve a Chinese proficiency of New HSK Level 4;
- Use Chinese to fulfill the basic communication activities and tasks encountered in their life, study, work and travel;
- Acquire preliminary listening, speaking, reading and writing skills;
- Handle most of the communication tasks when they travel to China;
- Analyze and evaluate cultural representations in historical and disciplinary contexts, with the understanding that standards of evaluation are themselves historically produced and contingent.
- Reach an upper basic level in Chinese proficiency, which is approximately equivalent to Level B2 in the Common European Framework of Reference for Languages.

KIELI22LAB-1010 Finnish as a Second Language: 77 ECTS

K200CL52 Professional Communication (Finnish as a second language): 4 ECTS

Learning outcomes

The student is able to:

- know how to act comprehensibly and appropriately in various situations related to working life and their field.
- identify, understand and analyze the role of the recipient in different frames of reference related to working life and their field.
- communicate clearly and coherently.
- identify their own level of proficiency in Finnish and know how to improve their language and communication skills independently.
- give and use feedback to improve and enhance their communication and Finnish skills.

Proficiency level: B1-B2

K200CE69 Finnish 1: 3 ECTS

Learning outcomes

The student is able to

- identify and use the course vocabulary and phrases for common everyday situations
- tell about oneself and understand basic questions
- read and write simple sentences related to the course topics.

Proficiency level: A1

K200CE70 Finnish 2: 3 ECTS

Learning outcomes

The student is able to

- communicate in most common everyday situations
- understand slowly and clearly spoken Finnish when the topic and the vocabulary are familiar
- understand and write a simple message or text
- use the basic vocabulary and some grammatical structures of Finnish.

Proficiency level: A1

K200CH62 Finnish 3: 3 ECTS

Learning outcomes

The student is able to

- tell about their own housing and neighbourhood.
- understand and write simple messages and announcements related to housing.
- understand and speak words and expressions related to weather.
- ask questions in simple shopping and other situations (e.g., clothing and furniture stores and bus and railway stations).
- read short advertisements, announcements and other texts related to travelling (e.g., timetables).

Proficiency level: A1

K200CH63 Finnish 4: 3 ECTS

Learning outcomes

The student is able to

- ask about the health and describe their own health.
- describe places, things and people.
- understand and write short messages about everyday life (e.g., invitations, requests, messages of absence).
- understand short messages and advertisements related to celebrations and events.
- tell about matters and events using the most common verbs in the past tense.

Proficiency level: A1

K200CP87 Finnish Conversation 1: 3 ECTS

Learning outcomes

The student is able to

- tell about themselves, close relations and everyday life
- act in the most common authentic spoken situations in Finnish
- start and finish a brief dialogue
- use basic vocabulary and common grammatical structures in speech
- understand simple speech on concrete topics.

Proficiency level: A1

K200CP88 Finnish Conversation 2: 3 ECTS

Learning outcomes

The student is able to

- tell about themselves, their interests, and express opinions on various topics
- act in more versatile authentic spoken situations in Finnish
- follow conversations, start them, and take part in maintaining them
- understand and use various vocabulary and grammatical structures in speech.

Proficiency level A2

K200CL50 Finnish for Work 1: 5 ECTS**Learning outcomes**

Proficiency level A2

The student

- is familiar with the main stages of the job search process in Finland
- is able to tell about his/her skills
- understands short texts related to job search
- is able to communicate in situations related to job search.

K200CG35 Finnish for Work 2: 5 ECTS**Learning outcomes**

Proficiency level A2

Students are able to tell about their own field and future duties at work. They will get acquainted with Finnish work life and practices in it.

K200CP86 Finnish for Work 3: 5 ECTS**Learning outcomes**

Proficiency level B1

The students will be able to

- communicate in informal and formal discussions at work
- communicate in customer service and complaint situations
- compose work-related e-mail messages.

AH00BW71 Written Communication for Health Care: 3 ECTS**Learning outcomes**

The student is able to

- communicate appropriately
- write job application documents
- recognize the main principles of documentation.

K200CA10 Higher Education Studies and Finnish as a Second language 1 (B1): 5 ECTS

Learning outcomes

The students know basic facts related to higher education in Finland, especially concerning the field of their interest. The students know how to use varying structures and have a fairly wide vocabulary. The students know how to develop and deepen their written and oral skills in the Finnish language needed for higher education studies. Finnish language proficiency level: B1.1 (CEFR).

K200CA15 Higher Education Studies and Finnish as a Second language 2 (B1): 5 ECTS**Learning outcomes**

The students have a basic command of the requirements for oral communication and know how to act comprehensibly and appropriately in different situations related to higher education studies. The students know the means of verbal and non-verbal communication and can display the characteristics of the Finnish communication culture. They can conduct a presentation for professional or educational purposes, give feedback and manage fluently in different group work situations. Finnish language proficiency level: B1.1–B1.2 (CEFR).

K200CA16 Higher Education Studies and Finnish as a Second language 3 (B2): 5 ECTS**Learning outcomes**

The students know the requirements for versatile texts related to higher education studies and know how to write comprehensive and well-structured texts. The students know the stylistic requirements of professional texts and can analyze, synthesize and summarize information from various sources. The students have a good command of vocabulary and grammatical structures of their chosen professional or educational fields. The students know the requirements and entrance examination material for the degree studies in the target field. Finnish language proficiency level: B1.2–B2 (CEFR).

ST00BM25 Professional Finnish 3: 5 ECTS**Learning outcomes**

The student is able to

- develop language skills in the nursing field
- achieves the level of written and oral skills needed in nursing work
- use articles of nursing
- make a presentation of the current topic in the nursing field.

K200CH35 Finnish for Social and Health Care 1: 5 ECTS**Learning outcomes**

The student is able to differentiate the central text types in higher vocational education, increasing their ability to read, comprehend and produce those forms. Student is able to understand the importance of the language in higher education and in health care setting. The student develops the level of written and oral skills needed in the field of nursing. Finnish language proficiency level B1.1.

K200CH36 Finnish for Social and Health Care 2: 5 ECTS**Learning outcomes**

The student is able to identify and apply the major concepts within the domain of nursing. The student develops basic professional language skills within the domain of nursing.

The student is aware of the situational variation of professional language and is able to use Finnish language in various oral and written situations of communication. The student further develops understanding the central text types in higher vocational education and in the domain of nursing and is able write short texts and make a presentation. Finnish language proficiency level B1.2.

K200CH37 Finnish for Social and Health Care 3: 5 ECTS**Learning outcomes**

The student is able to broaden their understanding of major concepts within the domain of nursing.

The student can understand extensively spoken and written Finnish in higher vocational education.

The student is able to search and utilize evidence-based information, communicate both orally and in writing in various situations in the domain of nursing. The student can use relevant information of nursing practices and make clear and coherent written and spoken arguments about their decisions and professional competence.

Finnish language proficiency level B2.

K200CQ47 Finnish language: 2 ECTS**Learning outcomes**

The student is able to

- participate in various negotiations of medical treatment and as part of a multiprofessional team and knows practices of nursing
- act in the manner required by the current situation
- report both orally and in writing.

Language studies skill level C1.

KIELI22LAB-1011 Online campus: 200 ECTS**KIELI22LAB-1012 Finnish Language and Communication (as a Mother Tongue): 12 ECTS****KS00BT59 Expert Communication Skills: 4 ECTS****Learning outcomes**

Proficiency level: C2

The student masters Finnish language as a mother tongue in all professional spoken and written communication situations.

AL00CD60 Professional Branding: 3 ECTS**Learning outcomes**

The student is able to

- understand the phenomenon of personal branding.
- use different kinds of tools in personal branding
- build a personal brand.
- apply social media in building a personal brand.

KS00CP27 Correct Finnish and support for writing: 3 ECTS**Learning outcomes**

The student is able to

- use basic rules of language and text structures and apply them in formal texts
- write formal texts based on references
- add references according to the LAB guidelines.

LA00BN98 Study skills - Mooc: 2 ECTS**Learning outcomes**

The student will be able to

- identify their learning style and use it in their studies
- distinguish between the different types of texts needed for studies
- pay attention to spelling and style
- plan a successful exam answer
- identify sources of information appropriate to higher education studies and use them in accordance with good scientific practice.

KIELI22LAB-1013 English Language and Communication: 44 ECTS**KE00CC64 English Prep Course: 3 ECTS****Learning outcomes**

Proficiency level: B1.2 - B2.1

The student is able to

- use basic grammar sufficiently well to manage in professional language studies
- use English in everyday situations
- discuss and write about familiar topics.

KE00BT61 English for Work: 4 ECTS**Learning outcomes**

Proficiency level: B2

The student is able to

- communicate clearly and effectively in different generic and field-specific workplace situations both orally and in writing
- find, evaluate and use information effectively
- function collaboratively in international working environments.

KE00CE75 English for Professional Communication: 5 ECTS

Learning outcomes

Proficiency level: B2

The student is able to

- identify the characteristics of academic texts and to apply academic conventions to their writing
- demonstrate critical thinking and find, evaluate and use information effectively
- communicate clearly and effectively in different generic and field-specific workplace situations both orally and in writing
- function collaboratively in contemporary working environments in English.

KE00BX35 English Pronunciation: 1 ECTS

Learning outcomes

Proficiency level: B2

The student is able to:

- describe the phonetic features of English
- understand the effects and importance of intonation and stress
- apply intonation and stress in their own speech
- know the phonemes of English and how to practice pronunciation independently
- understand and identify the differences between various accents and dialects of English.

KE00CG81 Business Writing: 3 ECTS

Learning outcomes

Proficiency level: B2

The student is able to:

- interpret business transaction documents
- use field-specific business terminology and style of writing
- prepare clear and accurate business messages in correct English
- prepare explicit and effective texts for use within and outside the organization, and to meet the communicative needs.

KE00BZ81 Academic Writing: 3 ECTS

Learning outcomes

Proficiency level: B2-C1

Students are able

- to identify the characteristics of academic writing

- to demonstrate their proficiency in applying academic writing conventions
- to demonstrate their ability in critical thinking and analysis
- to demonstrate ability in collaborative situations
- to produce a 6-page academic paper in pairs or in groups of three.

KE00CG33 Writing for Digital Media: 4 ECTS

Learning outcomes

Proficiency level: B2

The student is able to

- apply writing strategies to become a more effective writer for digital media
- gather, analyze, and organize information to produce audience-oriented digital writing
- demonstrate proper use of English for digital writing
- participate in civil online discourse.

KE00CQ38 Introduction to Copywriting: 2 ECTS

Learning outcomes

Proficiency level: B2

The student is able to:

- understand the main concepts of copywriting
- analyze and comprehend the basics of successful copy that sells
- write copy for sales purposes in some common formats (sales letters, adverts, product descriptions, etc.)

KE00CG82 Online Presentations: 3 ECTS

Learning outcomes

Proficiency level: B2

The student is able to:

- create and deliver professional online presentations in English
- increase presentation confidence by finding their own presenting style
- use different techniques and tools for online public speaking.

KE00CE05 Online Meetings and Discussions: 3 ECTS

Learning outcomes

Proficiency level: B2

Students are able to:

- Demonstrate a familiarity with meeting documents and proceedings
- Communicate in online meetings, negotiations and discussions using associated vocabulary
- Evaluate the effectiveness of different types of online meetings and discussions
- Demonstrate an awareness of considerations that are particular to online meetings, negotiations and discussions

KE00CG79 Professional Reading: 3 ECTS**Learning outcomes**

Proficiency level: B2

Students are able to

- comprehend, analyze and summarize authentic professional texts in English
- learn and master strategies for expanding professional vocabulary
- use strategies for effective reading.

KLI1413 Global Communication in Business: 5 ECTS**Learning outcomes**

The student is able to

- identify aspects related to global corporate communication
- understand the communication process in purchasing and sales
- communicate both orally and in writing in different kinds of communication situations
- conduct meetings and negotiations in a global business environment

AL00BV27 Presentation and Public Speaking Skills: 5 ECTS**Learning outcomes**

The student is able to

- prepare and deliver business presentations in English
- become aware of different techniques used in presentations
- understand the role cultural aspects play in presentations

KIELI22LAB-1014 Swedish Language and Communication: 22 ECTS**KR00CT12 Swedish Prep Course Intermediate Level (MOOC): 3 ECTS****Learning outcomes**

The student is able to

- use basic structures
- interact in simple communication situations
- use basic vocabulary related to e.g. social interaction.

KR00CQ30 Swedish Prep Course Intermediate Level (MOOC): 3 ECTS**Learning outcomes**

The student is able to

- use basic structures
- interact in simple communication situations
- use basic vocabulary related to e.g. social interaction.

KR00BU42 Swedish for Work, Spoken: 1 ECTS

Learning outcomes

The student is able to

- convey and validate arguments
- use vital field-specific vocabulary
- communicate essential matters about their education, work experience and tasks
- present their field-specific operational environment
- communicate in various working life situations in Swedish.

The student completes the Public Administration Language Test in Swedish.

KR00BU43 Swedish for Work, Written: 1 ECTS

Learning outcomes

The student is able to

- use vital field-specific vocabulary
- communicate essential matters about their education, work experience and tasks
- understand and produce various short texts related to studies and working life
- acquire information on their field in Swedish
- use online dictionaries.

The student completes the Public Administration Language Test in Swedish.

KR00CR62 Business Swedish: 3 ECTS

Learning outcomes

Level: B1-B2

Students are familiar with the basic skills required at work in Swedish, in addition, they can apply Swedish source material in pursuit of further information and are able to develop their skills in Swedish individually.

KR00CH34 Business Swedish 1: 3 ECTS

Learning outcomes

Level: B1-B2

Students are familiar with the basic skills required at work in Swedish, in addition, they can apply Swedish source material in pursuit of further information and are able to develop their skills in Swedish individually.

KR00BZ43 Business Swedish 2: 3 ECTS

Learning outcomes

Proficiency level: B1-B2.1

The student is able to

- use the Swedish vocabulary needed in business
- understand business culture in Sweden
- steer conversations and arguments
- utilize current articles related to business

KR00CL23 Swedish language, Oral Communication: 1 ECTS

Learning outcomes

The student is able to

- express and justify their opinions
- use the key terminology of their own field
- tell about their education, work experience and duties e.g. in job-seeking situations
- present a company of their own trade.

KR00CL22 Swedish language, Written Communication: 1 ECTS

Learning outcomes

The student is able to

- use the key terminology of their own field
- tell about their education, work experience and duties e.g. in job-seeking situations
- write a job application
- obtain information related to their own field of studies in Swedish e.g. on the Internet
- use online dictionaries.

KR00CP81 Write Swedish!: 3 ECTS

Learning outcomes

The student is able to:

- write different texts related to their own field, working life and current issues
- express and justify their opinions
- use versatile language structures
- acquire information from Swedish sources.

KIELI22LAB-1015 Russian Language: 37 ECTS

KV00CG83 Russian 1: 3 ECTS

Learning outcomes

Proficiency level: A1.1

Students are able to

- read, write and understand Cyrillics
- read and write short phrases in Russian
- introduce themselves and their family orally and in writing
- use simple expressions in everyday communication

KV00CG84 Russian 2: 3 ECTS**Learning outcomes**

Proficiency level: A1.2

Students are able to

- expand the vocabulary used in everyday situations
- know the basic Russian grammatical structures needed in everyday situations
- communicate clearly
- apply different features of Russian culture in various communication situations.

KV00CH21 Russian 3: 3 ECTS**Learning outcomes**

Proficiency level: A1.3

Students are able to

- use a limited number of short phrases, key vocabulary and grammatical structures
- express themselves in everyday situations using narrow vocabulary
- pronounce practised phrases intelligibly
- write simple messages

KV00CH22 Russian 4: 3 ECTS**Learning outcomes**

Proficiency level: A2.1

Students are able to

- write short messages related to everyday and work situations
- speak about everyday and concrete work issues in various situations using narrow vocabulary and simple phrases.
- apply features of Russian culture in various communication situations.

KV00BX38 Russian at Work 1: 3 ECTS**Learning outcomes**

Proficiency level: A2

Students are able to

- use grammatically correct Russian vocabulary needed at work
- speak and write Russian in the most common working life situations.

KV00BX39 Russian at Work 2: 3 ECTS**Learning outcomes**

Proficiency level: B1

Students are able to

- use grammatical structures and vocabulary needed at work
- communicate in spoken and written working life situations.

KV00CH24 Russian Grammar Review: 3 ECTS

Learning outcomes

Proficiency level:A2-B1

Students are be able to

- use Russian verbs in the past, present and future tenses
- recognize the imperfective and perfective verbs
- recognize the Russian cases and use them in a variety of phrases

KV00BX42 Presenting in Russian: 3 ECTS

Learning outcomes

Proficiency level: B1-B2

Students are be able to

- give various effective presentations for professional purposes in Russian.

KV00BX40 Conversation in Russian: 2 ECTS

Learning outcomes

Proficiency level B1.2.

The student can

- talk about the topics of the course, e.g. about environment, sports and travel.

KV00CG25 Professional Reading in Russian: 3 ECTS

Learning outcomes

Proficiency level: B1.1

Students can

- understand texts on business, technology and/or health care
- use the basic Russian business, technological and/or health care terminology

KV00CG32 Professional Communication Skills in Russian for Native Russian Speakers: 4 ECTS

Learning outcomes

Proficiency level: C1

Native Russian speakers are able to

- use formal and refined written and spoken Russian language in professional communication context.

KV00CH23 Russian for Technology: 1 ECTS

Learning outcomes

Proficiency level: A1

The student is able to

- recognize basic terminology and grammatical structures used in their field of study
- use the basic terminology of their field

KV00CN64 Business Russian: 1 ECTS

Learning outcomes

Proficiency level: A1.1

The student is able to

- recognize basic terminology and grammatical structures used in their field of study
- use the basic terminology of their field

KV00CQ37 Russian for Social and Health Care: 2 ECTS

Learning outcomes

Proficiency level B1

The student is able to communicate in Russian in the most common work assignments in the social and health care field.

KIELI22LAB-1016 German Language: 21 ECTS

KD00CH39 German 1: 3 ECTS

Learning outcomes

The students will

- understand slow and clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as introductions, telling about oneself and reacting e.g. in dining situations
- are able to use the most frequent basic structures

CEFR level A1

KD00CH40 German 2: 3 ECTS

Learning outcomes

The students will

- understand slow and clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as telling about the family, free time and health
- are able to use the most frequent basic structures.

CEFR level A1

KD00CH41 German 3: 3 ECTS

Learning outcomes

The students will

- understand clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as telling about the home, work and past events
- are able to use the most frequent basic structures.

CEFR level A1

KD00CH42 German for Work 1: 3 ECTS

Learning outcomes

The students will

- understand speech and texts related to occupations, work and job search
- are able to tell about themselves and their skills
- are able communicate in basic situations related to job search.

CEFR level A2

KD00CH43 German for Work 2: 3 ECTS

Learning outcomes

The students will

- be able to tell about the company and its products and services
- be able to communicate in sales and purchase situations
- be familiar with features related to German business life and trade.

Proficiency level A2

KD00CH44 Mündliche Kommunikation: 3 ECTS

Learning outcomes

The students will

- be able to tell about concrete topics and react fairly spontaneously in a conversation
- be able to express their opinion
- be able to maintain a simple discussion and request clarification
- Improve their pronunciation.

Proficiency level A2

KD00BX51 Business German: 3 ECTS

Learning outcomes

Proficiency level: B1

The student is able to tell in German about a company, its activities and corporate finances

KIELI22LAB-1017 French Language: 22 ECTS

KF00CG43 French for Work 1: 3 ECTS

Learning outcomes

After the course the student

- is able to use the structures and the vocabulary needed in working interaction situations
- tell about the jobs and about the working environment
- is able to present the basic activities of an enterprise and describe the activities of an organization
- can write formal messages
- can write a CV
- knows how to tell about the future and past events
- knows the structures: the pronouns, the present, the imperfect tense and the future form.

Proficiency level: A2

KF00CG44 French for Work 2: 3 ECTS

Learning outcomes

After completing the course, the student

- is able to use the structures and vocabulary necessary in the most important communication situations of working life, mainly written.
- is able to present optionally e.g. company / organization and products, give an elevator speech, tell about entrepreneurship, write a memo.
- is able to use subjunctive and conditional.

Proficiency level: A2

KF00CH29 French for Technology: 1 ECTS

Learning outcomes

Proficiency level: A1

The student is able to

- recognize basic terminology and grammatical structures used in their field of study

- use the basic terminology of their field.

KF00CL06 Le monde francophone: 5 ECTS

Learning outcomes

After the course, the student

- knows the countries that belong to the Francophonie or the French-speaking world and has familiarized with some of them
- can tell about the tourism, the economics and the culture of different French speaking countries
- knows the forms and the use of the subjunctive mood
- can tell about the past events by using the imperfect and the perfect tenses.

KIELI22LAB-1020 Spanish Language: 10 ECTS

KP00CP90 Spanish 6: 3 ECTS

Learning outcomes

After the course, the student

- knows the forms and the use of the subjunctive mood
- can tell about the past events by using both imperfect and preterite tenses
- knows the characteristics about the Spanish-speaking America and the main differences between the Spanish spoken in Spain and the Spanish spoken in America
- can discuss the topics concerning the society and the work life.

KP00BX61 Spanish for Work 1: 3 ECTS

Learning outcomes

After the course the student

- is able to use the structures and the vocabulary needed in working interaction situations
- tell about the jobs and about the working environment and present the basic activities of an enterprise
- can write formal messages
- can write a CV
- knows how to tell about the future and past events
- knows the structures: the pronouns, the present tense, the imperfect tenses, the future, the polite requests (the imperative)

Proficiency level: A2

KP00BX62 Spanish for Work 2: 3 ECTS

Learning outcomes

After completing the course, student

- is able to communicate mainly written in Spanish in basic business situations and understand the business culture of the Spanish speaking countries.
- is able to tell according to choice about, business culture, business communication, meetings,

banking, applying for a job in the Spanish speaking world.
- is able to use conditional, subjunctive and future.

Proficiency level: A2

KP00CH28 Spanish for Technology: 1 ECTS

Learning outcomes

Proficiency level: A1

The student is able to

- recognize basic terminology and grammatical structures used in their field of study
- use the basic terminology of their field.

KIELI22LAB-1018 Finnish as a Second Language: 19 ECTS

K200CL52 Professional Communication (Finnish as a second language): 4 ECTS

Learning outcomes

The student is able to:

- know how to act comprehensibly and appropriately in various situations related to working life and their field.
- identify, understand and analyze the role of the recipient in different frames of reference related to working life and their field.
- communicate clearly and coherently.
- identify their own level of proficiency in Finnish and know how to improve their language and communication skills independently.
- give and use feedback to improve and enhance their communication and Finnish skills.

Proficiency level: B1-B2

K200CL50 Finnish for Work 1: 5 ECTS

Learning outcomes

Proficiency level A2

The student

- is familiar with the main stages of the job search process in Finland
- is able to tell about his/her skills
- understands short texts related to job search
- is able to communicate in situations related to job search.

K200CG35 Finnish for Work 2: 5 ECTS

Learning outcomes

Proficiency level A2

Students are able to tell about their own field and future duties at work. They will get acquainted with

Finnish work life and practices in it.

K200CP86 Finnish for Work 3: 5 ECTS

Learning outcomes

Proficiency level B1

The students will be able to

- communicate in informal and formal discussions at work
- communicate in customer service and complaint situations
- compose work-related e-mail messages.

KIELI22LAB-1019 Intercultural Competence: 23 ECTS

KE00CH94 Diversity Management and Global Citizenship: 5 ECTS

Learning outcomes

The student is able to:

- understand different concepts of diversity and inclusion in the workplace and their impact on organizations
- understand cultural differences in management and leadership
- recognize the benefits of managing diversity in organizations
- lead diverse individuals and teams
- understand global impacts of their own actions and the importance of a global mindset in today's world.

KE00CF69 Intercultural Competence and Communication: 5 ECTS

Learning outcomes

The student is able to:

- understand own cultural background and its effect on behaviour and communication.
- develop intercultural competence and intercultural communication skills to be able to act effectively in global organizations and cross-cultural environments.
- recognize cross-cultural differences and work with them.
- understand culture adaptation and adjustment for exchange purposes.
- understand the basic concepts of global citizenship and diversity.

KE00CG34 Multicultural Teamwork and Leadership in Charity Work: 5 ECTS

Learning outcomes

The student is able to

- gain an understanding of multicultural teams, leadership and communication in multicultural teams.
- further develop one's understanding/awareness of how culture-related themes affect team dynamics, leadership and influence the overall outcomes of a multicultural team.
- apply alternative solutions in challenging multicultural teamwork/situations.

-
- carry out a charity event as a course project for a specific customer segment in Finnish society.

KM00CO04 Finnish Culture and Society: 3 ECTS

Learning outcomes

The student is able to

- work and live in Finland or with the Finns without major cultural conflicts.
- use the basic information on Finnish history, society, design, welfare state, identity and nature etc. to understand values, customs and habits in Finland.
- get deeper cultural experiences in Finland through functional and experiential activities and visits related to Finnish culture.

KV00CG31 Russian Business Culture: 5 ECTS

Learning outcomes

The student is able to

- acquire new understanding of key issues of doing business in Russia
- develop skills in efficient communication, team building, decision making and negotiating with Russians
- appreciate Russian cultural, political and historical situation and its significance for cross-cultural management, both in past and present times.

KIELI22LAB-1021 Lappeenranta Campus: 209 ECTS

KIELI22LAB-1022 Finnish Language and Communication (as a Mother Tongue): 15 ECTS

KS00BT59 Expert Communication Skills: 4 ECTS

Learning outcomes

Proficiency level: C2

The student masters Finnish language as a mother tongue in all professional spoken and written communication situations.

AL00CD60 Professional Branding: 3 ECTS

Learning outcomes

The student is able to

- understand the phenomenon of personal branding.
- use different kinds of tools in personal branding
- build a personal brand.
- apply social media in building a personal brand.

KS00CP27 Correct Finnish and support for writing: 3 ECTS**Learning outcomes**

The student is able to

- use basic rules of language and text structures and apply them in formal texts
- write formal texts based on references
- add references according to the LAB guidelines.

KS00BX33 Finnish Language Test for Public Administration Employees: 2 ECTS**Learning outcomes**

Proficiency level: B1 - B2.1

The student, whose mother tongue is Swedish, completes the Public Administration Language Test in Finnish.

KS00CL75 Communication and Popularization of Specialist Knowledge: 3 ECTS**Learning outcomes**

Students will learn about the popularisation of science and knowledge, i.e. science and expertise communication that is widely understood. They will become familiar with the possibilities, platforms, working methods, techniques and problems of popularising topics in their field. They will be able to find and select the appropriate forum for their topic and to communicate on issues in their field in an interesting and accessible way. They will be able to critically evaluate general scientific and technical communication.

KIELI22LAB-1023 English Language and Communication: 44 ECTS**KE00BT61 English for Work: 4 ECTS****Learning outcomes**

Proficiency level: B2

The student is able to

- communicate clearly and effectively in different generic and field-specific workplace situations both orally and in writing
- find, evaluate and use information effectively
- function collaboratively in international working environments.

KE00CE75 English for Professional Communication: 5 ECTS**Learning outcomes**

Proficiency level: B2

The student is able to

- identify the characteristics of academic texts and to apply academic conventions to their writing
- demonstrate critical thinking and find, evaluate and use information effectively

- communicate clearly and effectively in different generic and field-specific workplace situations both orally and in writing
- function collaboratively in contemporary working environments in English.

KE00BZ82 Professional Meetings and Discussions: 4 ECTS

Learning outcomes

Proficiency level: C1

The students are able to:

- develop their English skills to the level whereby they are able to follow and contribute to global developments in general and also in their own fields, and capable of communicating effectively with other professionals.

KIEN0014 Business Writing: 3 ECTS

Learning outcomes

Proficiency level: B2

The student is able to:

- interpret business transaction documents
- use field-specific business terminology and style of writing
- prepare clear and accurate business messages in correct English
- prepare explicit and effective texts for use within and outside the organization, and to meet the communicative needs.

KIEN0004 English for Professional Development (Health): 4 ECTS

Learning outcomes

Students are able to communicate clearly and effectively in different generic and field-specific work place situations both orally and in writing: find, evaluate and use information effectively and function collaboratively in international working environments.

AL00CE30 Presentation and Promotion Skills: 5 ECTS

Learning outcomes

Proficiency level: B2

A student is able to

- prepare materials for and deliver presentations confidently and effectively in front of an audience
- perform in other public speaking situations at work
- promote business and personal brands
- manage personal branding and networking through various media.

AL00CD73 Meetings and Presentations: 4 ECTS

Learning outcomes

The student is able to

- implement meeting practices and produce meeting documents
- communicate fluently in professional conversations, meetings and negotiations
- present convincingly considering the audience

KE00CQ81 Effective Presentations: 2 ECTS

Learning outcomes

Proficiency level: B2

Students are able to

- plan, prepare and execute a persuasive and engaging presentation
- use intonation and stress to amplify their message
- use various delivery techniques such as pacing, chunking and repetition
- design and use visual materials effectively in their presentation.

AL00CD72 Professional Reading: 3 ECTS

Learning outcomes

Proficiency level: B2

Students are able to

- comprehend, analyze and summarize authentic professional texts in English
- learn and master strategies for expanding professional vocabulary
- use strategies for effective reading.

AL00CD74 Business Writing: 3 ECTS

Learning outcomes

Proficiency level: B2

The student is able to:

- interpret business transaction documents
- use field-specific business terminology and style of writing
- prepare clear and accurate business messages in correct English
- prepare explicit and effective texts for use within and outside the organization, and to meet the communicative needs.

AL00CB07 Hospitality English: 5 ECTS

Learning outcomes

Students are able to

- communicate in a professional manner both orally and in writing in careers in the travel, tourism and hospitality industries
- use and apply industry-specific English vocabulary in a variety of customer service situations
- understand how cultural differences affect global communication and customer service

KE00CJ98 Interaction in Health Care and Social Services: 2 ECTS**Learning outcomes**

Proficiency level: B2

The student can

- communicate in a variety of health and social care contexts, such as asking for information, expressing an opinion, listening to others, informing, explaining, persuading, and advising in a caring and professional manner.

KIELI22LAB-1025 Swedish Language and Communication: 17 ECTS**KR00CT12 Swedish Prep Course Intermediate Level (MOOC): 3 ECTS****Learning outcomes**

The student is able to

- use basic structures
- interact in simple communication situations
- use basic vocabulary related to e.g. social interaction.

KR00BU42 Swedish for Work, Spoken: 1 ECTS**Learning outcomes**

The student is able to

- convey and validate arguments
- use vital field-specific vocabulary
- communicate essential matters about their education, work experience and tasks
- present their field-specific operational environment
- communicate in various working life situations in Swedish.

The student completes the Public Administration Language Test in Swedish.

KR00BU43 Swedish for Work, Written: 1 ECTS**Learning outcomes**

The student is able to

- use vital field-specific vocabulary
- communicate essential matters about their education, work experience and tasks
- understand and produce various short texts related to studies and working life
- acquire information on their field in Swedish
- use online dictionaries.

The student completes the Public Administration Language Test in Swedish.

KR00CH34 Business Swedish 1: 3 ECTS**Learning outcomes**

Level: B1-B2

Students are familiar with the basic skills required at work in Swedish, in addition, they can apply Swedish source material in pursuit of further information and are able to develop their skills in Swedish individually.

KR00BZ43 Business Swedish 2: 3 ECTS

Learning outcomes

Proficiency level: B1-B2.1

The student is able to

- use the Swedish vocabulary needed in business
- understand business culture in Sweden
- steer conversations and arguments
- utilize current articles related to business

KR00CP82 Speak Swedish!: 3 ECTS

Learning outcomes

The student is able to

- discuss in different everyday situations
- deliver a prepared oral presentation in Swedish
- present one's own field orally
- give and receive feedback.

KR00CL24 Swedish for Beginners: 3 ECTS

Learning outcomes

The student is able to

- identify and use everyday expressions and basic phrases
- communicate in simple and routine situations
- read and write simple sentences related to the course topics.

KIELI22LAB-1026 Russian Language: 12 ECTS

KV00CG83 Russian 1: 3 ECTS

Learning outcomes

Proficiency level: A1.1

Students are able to

- read, write and understand Cyrillics
- read and write short phrases in Russian
- introduce themselves and their family orally and in writing
- use simple expressions in everyday communication

KV00CG84 Russian 2: 3 ECTS**Learning outcomes**

Proficiency level: A1.2

Students are able to

- expand the vocabulary used in everyday situations
- know the basic Russian grammatical structures needed in everyday situations
- communicate clearly
- apply different features of Russian culture in various communication situations.

KV00CH21 Russian 3: 3 ECTS**Learning outcomes**

Proficiency level: A1.3

Students are able to

- use a limited number of short phrases, key vocabulary and grammatical structures
- express themselves in everyday situations using narrow vocabulary
- pronounce practised phrases intelligibly
- write simple messages

KV00CH22 Russian 4: 3 ECTS**Learning outcomes**

Proficiency level: A2.1

Students are able to

- write short messages related to everyday and work situations
- speak about everyday and concrete work issues in various situations using narrow vocabulary and simple phrases.
- apply features of Russian culture in various communication situations.

KIELI22LAB-1027 German Language: 9 ECTS**KD00CH39 German 1: 3 ECTS****Learning outcomes**

The students will

- understand slow and clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as introductions, telling about oneself and reacting e.g. in dining situations
- are able to use the most frequent basic structures

CEFR level A1

KD00CH40 German 2: 3 ECTS

Learning outcomes

The students will

- understand slow and clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as telling about the family, free time and health
- are able to use the most frequent basic structures.

CEFR level A1

KD00CH41 German 3: 3 ECTS**Learning outcomes**

The students will

- understand clear speech related to course topics
- are able to communicate orally and in writing in simple everyday situations, such as telling about the home, work and past events
- are able to use the most frequent basic structures.

CEFR level A1

KIELI22LAB-1028 French Language: 9 ECTS**KF00CH30 French 1: 3 ECTS****Learning outcomes**

After completing the course, the student

- is able to use the basic structures and vocabulary necessary for work and study life introductory situations
- can present oneself and tell about oneself orally and in writing.
- knows the basic rules of pronunciation
- knows the basic differences between formal and informal communication
- is able to ask questions and express preferences.
- knows the basic structures: verbs' present tense, articles, prepositions of place, prepositions à ja de, personal pronouns, structure expressing ownership, prohibition, questions, numbers 0-69.

Proficiency level: A1

KF00CH31 French 2: 3 ECTS**Learning outcomes**

After completing the course, the student

- is able to use the basic structures and vocabulary necessary in work and study life situations, and to tell about his/her use of time and daily routines.
- Communicate in travel situations,
- tell about working / study day routines

- tell time, announce plans
- communicate by phone and email.
- knows the basic structures: articles, question words, demonstrative adjectives and pronouns, prepositions à, de, en, present tense, reflexive verbs, near future, numbers 70-1000.

Proficiency level: A1

KF00CH32 French 3: 3 ECTS

Learning outcomes

After completing the course, the student

- is able to use the basic structures and vocabulary needed in work and study life situations
- can tell about eating habits and order in a restaurant
- is able to tell about past events, describe the appearance of people and things and compare things,
- knows the difference between the formal and informal communication
- knows the structures: articles, adjectives, comparison of adjectives, prepositions, personal pronouns, present, passé composé, partitive, quantitative expressions, numerals 1000 -, ordinal numbers.

Proficiency level: A1

KIELI22LAB-1029 Spanish Language: 9 ECTS

KP00CK94 Spanish 1: 3 ECTS

Learning outcomes

After the course the student is able to

- use the structures and the vocabulary needed while presenting oneself in working and studying situations
- can present himself and tell about himself in spoken and written way
- knows the basic rules of pronunciation
- knows the basic differences of the formal and the informal communication
- is able to ask questions and tell opinions.
- knows the basic structures: the Present Tense, the articles, the prepositions, the personal pronouns, the structures that indicates the possession, the negation, the interrogative sentence, the numbers 0-100.

Proficiency level: A1

KP00CH26 Spanish 2: 3 ECTS

Learning outcomes

After the course the student

- is able to use the structures and the vocabulary needed in working, studying and leisure everyday situations
- tell about his/her daily routines (about the family, describing persons, the hobbies, going to the restaurant and shopping, writing an e-mail message)

- knows the basic structures: articles, questions words, demonstrative adjectives and pronouns, prepositions, the Present Tense, The Perfect Tense, The near Future, the numbers 100-1000.

Proficiency level: A1

KP00CH27 Spanish 3: 3 ECTS

Learning outcomes

After the course the student

- is able to use tell about the living, to describe the appearance of persons and things, to compare things
- can tell about the past events
- knows the structures: adjectives, the comparison, the direct and indirect object pronouns, the reflexive verbs, the gerund, the numbers 1000 -, the ordinary numbers.

Proficiency level: A1

KIELI22LAB-1030 Chinese Language: 25 ECTS

KC00BX63 Chinese 1: 5 ECTS

Learning outcomes

Proficiency level: A1

Students are able to achieve sufficient skill at Chinese pronunciation in order to begin learning the basics of speaking, reading, writing and understanding the language.

KC00BX64 Chinese 2: 5 ECTS

Learning outcomes

Proficiency level: A1

Students are able to use more Chinese characters and grammar, and to continue learning to read, write, speak and understand spoken Chinese.

KC00BX65 Chinese 3: 5 ECTS

Learning outcomes

Proficiency level: A1-A2

Student are able to use wider vocabulary, learn more about Chinese grammar, polish pronunciation, develop fluency in speaking, and improve listening comprehension, reading and writing skills.

KC00CQ66 Basic Chinese 1: 5 ECTS

Learning outcomes

The students are able to

- Achieve a Chinese proficiency of New HSK Level 3;
- Master the basic pronunciation rules, vocabulary and grammar of Chinese as well as basic information about Chinese characters;
- Acquire preliminary listening, speaking, reading and writing skills;
- Make simple conversations about everyday topics in Chinese.
- Handle some of the communication tasks when they travel to China;
- Analyze and evaluate cultural representations in historical and disciplinary contexts, with the understanding that standards of evaluation are themselves historically produced and contingent.
- Reach an upper elementary level in Chinese proficiency, which is approximately equivalent to Level B1 in the Common European Framework of Reference for Languages.

KC00CQ67 Basic Chinese 2: 5 ECTS**Learning outcomes**

The students will be able to:

- Achieve a Chinese proficiency of New HSK Level 4;
- Use Chinese to fulfill the basic communication activities and tasks encountered in their life, study, work and travel;
- Acquire preliminary listening, speaking, reading and writing skills;
- Handle most of the communication tasks when they travel to China;
- Analyze and evaluate cultural representations in historical and disciplinary contexts, with the understanding that standards of evaluation are themselves historically produced and contingent.
- Reach an upper basic level in Chinese proficiency, which is approximately equivalent to Level B2 in the Common European Framework of Reference for Languages.

KIELI22LAB-1032 Japanese Language: 14 ECTS**KJ00BX73 Japanese 1: 5 ECTS****Learning outcomes**

Proficiency level: A1

The student is able to use elementary Japan. NB: Teaching is in Finnish.

KJ00CR08 Japanese hiragana and katakana characters: 2 ECTS**Learning outcomes**

The student can read and write hiragana and katakana characters.

This course is taught in Finnish and in Japan, not in English.

KJ00BX74 Japanese 2: 5 ECTS**Learning outcomes**

Proficiency level: A1

The student is able to use elementary Japan. NB: Teaching is in Finnish.

KJ00CD96 Japanese kanji 1: 1 ECTS

Learning outcomes

The students can use 55 kanji characters.
NB. the course is taught in Finnish

KJ00CD97 Japanese kanji 2: 1 ECTS

Learning outcomes

The student is able to use about 100 kanji characters.

KIELI22LAB-1031 Finnish as a Second Language: 55 ECTS

K200CL52 Professional Communication (Finnish as a second language): 4 ECTS

Learning outcomes

The student is able to:

- know how to act comprehensibly and appropriately in various situations related to working life and their field.
- identify, understand and analyze the role of the recipient in different frames of reference related to working life and their field.
- communicate clearly and coherently.
- identify their own level of proficiency in Finnish and know how to improve their language and communication skills independently.
- give and use feedback to improve and enhance their communication and Finnish skills.

Proficiency level: B1-B2

K200CE69 Finnish 1: 3 ECTS

Learning outcomes

The student is able to

- identify and use the course vocabulary and phrases for common everyday situations
- tell about oneself and understand basic questions
- read and write simple sentences related to the course topics.

Proficiency level: A1

K200CE70 Finnish 2: 3 ECTS

Learning outcomes

The student is able to

- communicate in most common everyday situations
- understand slowly and clearly spoken Finnish when the topic and the vocabulary are familiar

- understand and write a simple message or text
- use the basic vocabulary and some grammatical structures of Finnish.

Proficiency level: A1

K200CH62 Finnish 3: 3 ECTS

Learning outcomes

The student is able to

- tell about their own housing and neighbourhood.
- understand and write simple messages and announcements related to housing.
- understand and speak words and expressions related to weather.
- ask questions in simple shopping and other situations (e.g., clothing and furniture stores and bus and railway stations).
- read short advertisements, announcements and other texts related to travelling (e.g., timetables).

Proficiency level: A1

K200CH63 Finnish 4: 3 ECTS

Learning outcomes

The student is able to

- ask about the health and describe their own health.
- describe places, things and people.
- understand and write short messages about everyday life (e.g., invitations, requests, messages of absence).
- understand short messages and advertisements related to celebrations and events.
- tell about matters and events using the most common verbs in the past tense.

Proficiency level: A1

K200CP87 Finnish Conversation 1: 3 ECTS

Learning outcomes

The student is able to

- tell about themselves, close relations and everyday life
- act in the most common authentic spoken situations in Finnish
- start and finish a brief dialogue
- use basic vocabulary and common grammatical structures in speech
- understand simple speech on concrete topics.

Proficiency level: A1

K200CP88 Finnish Conversation 2: 3 ECTS

Learning outcomes

The student is able to

- tell about themselves, their interests, and express opinions on various topics

- act in more versatile authentic spoken situations in Finnish
- follow conversations, start them, and take part in maintaining them
- understand and use various vocabulary and grammatical structures in speech.

Proficiency level A2

K200CL50 Finnish for Work 1: 5 ECTS

Learning outcomes

Proficiency level A2

The student

- is familiar with the main stages of the job search process in Finland
- is able to tell about his/her skills
- understands short texts related to job search
- is able to communicate in situations related to job search.

K200CG35 Finnish for Work 2: 5 ECTS

Learning outcomes

Proficiency level A2

Students are able to tell about their own field and future duties at work. They will get acquainted with Finnish work life and practices in it.

K200CP86 Finnish for Work 3: 5 ECTS

Learning outcomes

Proficiency level B1

The students will be able to

- communicate in informal and formal discussions at work
- communicate in customer service and complaint situations
- compose work-related e-mail messages.

KIELI22LAB-1024 Intercultural Competence: 18 ECTS

Courses included in the study module

World Cultures

Groups: all degree students, Incoming exchange students

International Intensive Week

Groups: All degree students

Multicultural Teams and Teamworking

Groups: All degree students, Incoming exchange students

Global Competence Training

Groups: students accepted for student exchange or placement abroad

KE00CE74 Intercultural Awareness: 3 ECTS**Learning outcomes**

Students are able to

- understand cultural similarities and differences
- work effectively with international partners
- analyze business and work life cultures including Finland using different cultural frameworks
- understand culture adaptation and adjustment.

KE00CF69 Intercultural Competence and Communication: 5 ECTS**Learning outcomes**

The student is able to:

- understand own cultural background and its effect on behaviour and communication.
- develop intercultural competence and intercultural communication skills to be able to act effectively in global organizations and cross-cultural environments.
- recognize cross-cultural differences and work with them.
- understand culture adaptation and adjustment for exchange purposes.
- understand the basic concepts of global citizenship and diversity.

KE00CG34 Multicultural Teamwork and Leadership in Charity Work: 5 ECTS**Learning outcomes**

The student is able to

- gain an understanding of multicultural teams, leadership and communication in multicultural teams.
- further develop one's understanding/awareness of how culture-related themes affect team dynamics, leadership and influence the overall outcomes of a multicultural team.
- apply alternative solutions in challenging multicultural teamwork/situations.
- carry out a charity event as a course project for a specific customer segment in Finnish society.

KTE2350 Cultural Studies for Construction: 5 ECTS**Learning outcomes**

The student is able to

- understand and use civil and construction engineering English in international building projects
- give presentations and write reports in English
- understand Finnish culture and use the basics of Finnish language.

KIELI22LAB-1033 Other Language Studies: 0 ECTS**KM00BX75 Each One Teach One: 3 ECTS****Learning outcomes**

Proficiency level: any between A1-C2

Students learn a language of their choice together with a native speaker.

KM00BX80 Language Project: 1 ECTS

Learning outcomes

Students are able to use the skills they have acquired while working in a language project.

KM00CD98 Virtual Exchange: 3 ECTS

Learning outcomes

The student

broadens his/her professional knowledge by getting to know the structures, systems, working habits and studies of his/her field in another country

gets more knowledge and understanding about another culture and becomes more confident in cross-cultural communication

gets practice on professional talking, writing and presenting in a foreign language

gets experience in using the distance working tools in communication.

KM00CQ80 Cooperation Project: 2 ECTS

Learning outcomes

Students are able to use the skills they have acquired while working in a language project.